

**STAFFORDSHIRE AND STOKE ON TRENT ARCHIVE SERVICE**

**REAPPRAISAL AND DISPOSAL RECORD SHEET**

**PART ONE: COLLECTION INFORMATION**

Staffordshire Record Office

Duplicate Ordnance Survey sheets. These are "blank" unannotated sheets or sheets that do not relate to Staffordshire. Most of these were identified as duplicates or not Staffordshire many years ago and were bundled together and have been stored off-site.

Some of the maps come from deposited collections but some have since been purchased by Staffordshire County Council, or no owner can now be traced.

Most OS sheets have now been digitised and are available to view for free online, particularly the mapping website of the National Library of Scotland.

**Collection references and descriptions:**

D593/H/8/1-116 Six rolls of OS maps identified as duplicates, mainly blank, any annotated will be retained.

D695/6/28 Thirteen duplicate sheets, any annotated will be retained.

D1058 From District Valuation Office, contains many unannotated duplicate OS sheets, mainly 3<sup>rd</sup> edition 1920s, to be disposed of (retaining those earlier sheets that are annotated relating to the 1910 Finance Act).

D1176/A/23-27 One roll of duplicate sheets.

D3371 Two rolls of duplicate OS sheets, a few are annotated and will be retained.

D3453/7/30-33 Two rolls of duplicate OS sheets, a few are annotated and will be retained.

D3729/6/17/21-34 Two rolls of duplicate OS sheets, some are annotated and will be retained. Some are badly damaged.

D3896 Four blank duplicate sheets.

D4048 Seven blank duplicate sheets.

D4432/22-36 Fifteen blank duplicate sheets.

D4489/3/8-19 Twelve duplicate sheets, mainly blank (a few boundary lines marked)

LD274 From District Valuation Office, contains a few unannotated duplicate OS sheets, mainly 3<sup>rd</sup> edition 1920s, to be disposed of (retaining the majority that are earlier annotated sheets relating to the 1910 Finance Act).

**Ownership:**

(indicate if owned by the Archive Service/governing body, privately owned by identified individual(s) or continuing organisation, or if current owner cannot be identified)

D593 is owned by SCC (purchased).

D695 belonged to a former solicitor's firm, these were deposited at the time of its closure so although marked as a deposit it has no identifiable owner.

D1058 are subject to the Public Records Act, it is permitted to dispose of such duplicates (informing The National Archives).

D1176 land surveyor's collection, the firm closed some years ago, we have had no response from the last known contact.

D3371 deposited by a solicitor's firm still practising. These maps to be offered back prior to disposal option.

D3453 deposited by a charity (endowed land) which has a large collection of original and copy maps. These OS maps to be offered back prior to disposal option.

D3729 belonged to a former land agent's firm in Shropshire, these were deposited at the time of its closure so although marked as a deposit it has no identifiable owner.

D3896 came from the former Midlands Electricity Board.

D4048 came from a private individual in 1983, no knowledge of whereabouts, believed to be deceased.

D4432 deposited by a Parish Council. These maps to be offered back prior to disposal option.

D4489 deposited by a Parish Council. These maps to be offered back prior to disposal option.

LD274 are subject to the Public Records Act, it is permitted to dispose of such duplicates (informing The National Archives).

**Legal obligations and conditions of acquisition/grants:**

(indicate whether under Acceptance in Lieu scheme, or subject to purchase or cataloguing grant, etc. Also check if there is a record of any previous appraisal process)

None

PART TWO: APPRAISAL INFORMATION

**Date of appraisal:** November 2023

**Appraisal decisions:**

A. Records to be returned to depositor or transferred:

Some to be offered back to depositors, as recorded above.

B. Records to be destroyed:

Remainder to be destroyed confidentially.

Deaccessioned in paper accessions register and on CALM accessions database

Paper and online catalogues removed or updated

The National Archives notified

**Signature of Collections Officer: Liz Street**

**Date: 8 November 2023**

**Signature of member of Joint Archives Committee:**

**Date:**

**Or see decision recorded in the minutes of the Joint Archives Committee.**

File in appropriate deposit file, and Freedom of Information Legislation file